



Georgia Dept of Early Care and Learning

BRIGHT FROM THE START

2 Martin Luther King Jr. Drive SE, Suite 754, East Tower, Atlanta, GA 30334
1-833-4GA-CAPS (1-833-442-2277)

Brian P. Kemp
Governor

Amy M. Jacobs
Commissioner

May 23, 2022

Dear CAPS Family Member,

In March 2020, the Georgia Department of Early Care and Learning (DECAL) waived certain Childcare and Parent Services (CAPS) policies to support families and child care providers impacted by COVID-19. With Georgia's economy improving due to strategies and protocols implemented to recover from the impact of the COVID-19 pandemic, the CAPS policy waivers listed below will end service week ending June 5, 2022.

1. Emergency CAPS state-approved activity policy waiver
2. Alternate methods for recording arrival and departure

Beginning Monday, June 6, 2022, CAPS state-approved activity and arrival and departure policies will be reinstated fully.

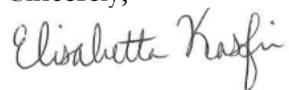
What does the reinstatement of these policies mean for your family?

- **State-approved activity requirement policy:** If you have a permanent loss of employment or stop attending an education/training program activity on or after June 6, 2022, you will be required to report the change in your activity to CAPS. Case changes can be reported to CAPS at www.gateway.ga.gov or by contacting us at 1-833-4GACAPS (1-833-442-2277). You will be allowed up to 13 weeks of job search as an approved activity from the date the activity ended or through the end of your current eligibility period, whichever comes first. If you have less than 13 weeks left in your eligibility period, you will be required to meet CAPS activity requirements at your annual redetermination.
- **Arrival and departure records policy:** You or your authorized representative's original or electronic signature must be obtained by your child care provider daily each time you or your authorized representative drops off or picks up your child.

For a complete list of and detailed information on each emergency policy waiver still in effect, go to the [CAPS Emergency Policy Memorandum](https://caps.dec.state.ga.us/updates) on the CAPS website **Updates** page at <https://caps.dec.state.ga.us/en/Updates>, and click on **Emergency Policy Updates**. Until further notice, the emergency CAPS policy waivers identified in the [CAPS Emergency Policy Memorandum](https://caps.dec.state.ga.us/updates) shall supersede applicable policies contained in the CAPS policy manual.

To learn more about CAPS Policies and Procedures, visit <https://caps.dec.state.ga.us/en/>. Call 1-833-4GA-CAPS (1-833-442-2277) if you have questions or need additional information.

Sincerely,

A handwritten signature in cursive script that reads "Elisabetta Kasfir".

Elisabetta Kasfir
Deputy Commissioner for Federal Programs