



Georgia Dept of Early Care and Learning

BRIGHT FROM THE START

2 Martin Luther King Jr. Drive SE, Suite 754, East Tower, Atlanta, GA 30334
1-833-4GA-CAPS (1-833-442-2277)

Brian P. Kemp
Governor

Amy M. Jacobs
Commissioner

May 3, 2022

Dear CAPS Child Care Provider,

I am writing to let you know about some important changes to CAPS policy.

Effective May 1, 2022, CAPS introduced the new ***Student Parent*** priority group. This priority group was created to help parents pay for child care while they are enrolled and attending an education/training program such as adult education, vocational training, technical certificate of credit, technical college diploma, early childhood education certification credential or certification, education and training through WorkSource Georgia, or an associate or bachelor's degree program.

Enrollment in an associate or bachelor's degree program has been expanded to include any institution authorized as an Eligible Postsecondary Institution as defined by the Georgia Student Finance Commission. The policy on the Student Parent priority group can be viewed in [CAPS Eligibility Requirements Policy \(CAPS/00-6\)](#) and [CAPS Priority Group Policy \(CAPS/00-7\)](#).

The following changes relating to the Student Parent priority group were also applied to CAPS policy effective May 1, 2022.

1. Added terms and definitions for education/training programs supported under the Student Parent priority group. The policy can be viewed in [CAPS Definitions and Acronyms \(CAPS/00-2\)](#).
2. Added language stating that employment (including self-employment) hours will be calculated with the most recent four weeks of earnings and converted to a weekly amount. The policy can be viewed in [CAPS Eligibility Requirements Policy \(CAPS/00-6\)](#).
3. Revised language stating that if a family identifies with one of the CAPS priority groups at redetermination, they may have to provide supporting documentation to support program eligibility. The policy can be viewed in [CAPS Priority Group Policy \(CAPS/00-7\)](#).

If you have children enrolled in your program whose parents may qualify for the Student Parent priority group and may be eligible for CAPS support, please inform them of this new opportunity and encourage them to apply.

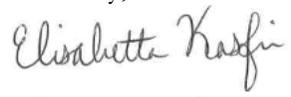
All CAPS providers are responsible for viewing CAPS policies on a regular basis because policies are subject to change. For more information on CAPS policy, visit <https://caps.decal.ga.gov/en/Policy/>. If you have questions, contact 1-833-4GA-CAPS (1-833-442-2277).

Thank you for all you do to provide quality child care environments for families.

May 3, 2022

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Sincerely,

A handwritten signature in cursive script that reads "Elisabetta Kasfir".

Elisabetta Kasfir

Deputy Commissioner for Federal Programs