



Georgia Department of Early Care and Learning

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**Nathan Deal**  
*Governor*

**Amy M. Jacobs**  
*Commissioner*

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September 13, 2018

Dear CAPS Family,

**To make child care more affordable, CAPS is changing the way the family fee is calculated.** The new family fee will be based on family size and income, and not be affected by the number of children in care.

We created a quick, two-minute video for you that explains this change:

<https://youtu.be/6fASh3Lvz28>

**The new calculation is designed to reduce family fees.** Beginning September 16, 2018, family fees will be recalculated using the new method when we process your renewal or when you report a change to income, family size, or the number of children in care. If the new calculation method does not result in a lower family fee, your family fee will remain at the lower amount under the old calculation method. Please note that under no circumstance will your family fee be increased during your 12-month eligibility period.

The new calculation method will apply to all families who enroll in CAPS after September 16, 2018.

We hope that this change is good news for your family. We look forward to continuing to support your child's early education needs.

Sincerely,

Elisabetta Kasfir  
Deputy Commissioner for Federal Programs