



Georgia Dept of Early Care and Learning

BRIGHT FROM THE START

2 Martin Luther King Jr. Drive SE, Suite 754, East Tower, Atlanta, GA 30334
1-833-4GA-CAPS (1-833-442-2277)

Brian P. Kemp
Governor

Amy M. Jacobs
Commissioner

May 3, 2022

Dear CAPS Family Member,

I am writing to let you know about some important changes to CAPS policy. The following changes went into effect on May 1, 2022.

1. Revised language in [CAPS Priority Group Policy \(CAPS/00-7\)](#) to add or clarify:
 - a. Added language creating a new **Student Parent** priority group to help parents pay for child care while they are enrolled in an education or training program.
 - b. Clarified language stating that if a family identifies with a CAPS priority group at redetermination, they may have to provide supporting documentation to support program eligibility.
 - c. Clarified language stating that families experiencing domestic violence applies when the violent crime is alleged by the family.
 - d. Clarified language stating that a 90-day grace period may be granted for certain eligibility requirements when the program requirement documents have been submitted and confirmed for families experiencing domestic violence, families who have experienced a natural disaster, and families who lack fixed, regular, and adequate housing.

2. Revised language in [CAPS Eligibility Requirements Policy \(CAPS/00-6\)](#) to state:
 - a. Parents enrolled in self-paced education and training programs with no confirmed credit hours will be allowed 6 credit hours which equates to 12 activity hours. (CAPS policy allows 2 education hours for each credit hour to account for study time.)
 - b. Enrollment and participation in an associate or bachelor's degree program can be completed at any Eligible Postsecondary Institution as defined by Georgia Student Finance Commission.
 - c. Employment (including self-employment) hours will be calculated with the most recent four weeks of earnings and converted to a weekly amount.

If you have questions about any of these new or revised policies, contact 1-833-4GA-CAPS (1-833-442-2277).

Thank you for continuing to partner with us in supporting your child's early education needs. For more information on CAPS policy, visit <https://caps.decal.ga.gov/en/Policy/>.

May 3, 2022

Page 2

Sincerely,

A handwritten signature in cursive script that reads "Elisabetta Kasfir".

Elisabetta Kasfir

Deputy Commissioner for Federal Programs